

Town of Wellesley
Community Preservation Committee
Minutes-May 26, 2010

The Community Preservation Committee met in The Kingsbury Room at the Wellesley Police Station on May 26, 2010 at 7:00pm

Present were the following CPC members: Jack Morgan (Chair), Tony Parker (Vice Chair), Bob Goldkamp, Allan Port, Stephen Murphy, Joan Gaughan, Kara Cicchetti, and Jim Conlin. Susan Minio, CPC administrative assistant was also present.

The Chair called the meeting to order at 7:05 PM.
No citizens chose to speak.

Approval of minutes

Tony Parker motioned that the CPC approve the final minutes for the March 24, 2010 minutes. Allan Port seconded the motion for approval and the motion carried unanimously.

Invoices

Allan Port motioned to approve for payment Invoice 1: AECOM \$300.00 to pay for consulting on the Sprague Clock Tower, a project from 2009. The bill is to be paid from the CPC administrative expense fund. Stephen Murphy seconded the motion. The vote carried unanimously.

Allan Port moved to approve for payment Invoice 2 and 3: Fuller Brook project bills.

Invoice 2 is from Halverson for \$3500.00 for work done to get ready for Annual Town Meeting. This invoice is to be paid from the CPC administrative expense fund as previously agreed. Invoice 3 was for \$12,973.05 for work done by the Department of Public Works to survey Fuller Brook Park as previously agreed in phase one of the project approved at ATM. The motion was seconded by Stephen Murphy and the vote carried unanimously.

Susan Minio and Jack Morgan are to meet with Janet Bowser to discuss a process for circulating the invoices and tracking the expenses against the budget as well as create a simple status report for the project.

Project updates

Fuller Brook and Waldo Court are underway and a process for managing and tracking these two projects will be worked out.

Tony Parker gave an update on the Sprague Clock Tower project that was approved at the 2009 ATM for \$65,000. The project went out to bid this winter and bids received all were in excess of the amount approved at ATM for this project. At the June 16th CPC will get an update on this project.

Washington Street Foot Path Project

It currently appears that National Development will design and construct a majority of the path per their conversations with the BOS. There may still be a small part of the project that comes forward to CPC in

order to complete the project. CPC may get an update on this project at the June 16th meeting pending availability of key people involved in the discussions.

The Electric Substation Project

Barbara Searle may be available to attend the June 16th meeting and provide firmer estimates from the architect that include details that meet historical standards. According to the Chair, a project application will likely come this summer targeted towards a Special Town Meeting.

St. James.

This project, if it comes together, could move fast. There are many elements at play that could delay this possibility. If this project does come to fruition, the CPC needs to be ready to enter into the conversation understanding both the possibilities and challenges facing the funding of this project with CPA funds. At the June meeting there will be a further discussion of blue sky thinking around the project.

The last meeting on the CPC calendar for this year is scheduled for June 16th. It was agreed to move this meeting, as well as future meetings to 7:30pm starts. A few summer meetings may be required. The Committee was asked to provide their known summer travel dates to Susan Minio to facilitate scheduling any needed meetings.

There was a brief conversation around setting firmer deadlines for applications for the coming year. The Chair is inclined to set a deadline of October 1st for the short application and November 1st for the long form. There was brief conversation about drafting a notice of deadline letter.

Jim Conlin mentioned that June 3rd at 7:30pm there is a meeting with Tim Atkins who put together the Concord Community Pool and fitness facility. Jim Conlin is opening the invitation to the CPC to attend the meeting if this is of interest. Meeting is at 7:30 in the Kingsbury Room.

Meeting adjourned at 8:30